

TOWN OF PHELPS REGULAR TOWN BOARD MEETING MINUTES
JUNE 13, 2011

MEMBERS PRESENT: Norman Teed Supervisor
Carl Beechler Councilman
Doris Day Councilwoman
John Dole Councilman
Dennis King Councilman
Linda Nieskes Town Clerk
Terry Featherly Highway Superintendent

PUBLIC ATTENDANCE: See listing in minutes book.

CALL TO ORDER: Supervisor Teed called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE: Supervisor Teed led the meeting with the Pledge of Allegiance.

PUBLIC PARTICIPATION: Supervisor Teed said Mr. Kevin Kelley from the Phelps Community Library was here to talk to the Board. Mr. Kelley said he had a handout for the Board (copy attached). He said he was elected President of the Library Board and one of his jobs is Policy and Funding. He said they are asking everyone that funds them for an additional \$5,000.00 this year. He said they really stretch their budget to the fullest and the handout shows how we stretch it. He stated that circulation is up by 22% and attendance is up 30%. Mr. Kelley said it is their intension to have the Operating Budget put on the Town tax bill. He said they have done research on this with the Ontario Co. Office of Real Properties and they project the proposal would cost approximately \$.75 per \$1000. He said this is done through Education Law 414, which is attached to Education Law 295. Mr. Kelley said they feel that by going with the Town tax bill, everyone within the Town of Phelps would pay for the Library. He stated it would give a much more stable funding source. He said people are paying through their School tax directly and then their Town and Village taxes indirectly. He said when we ask for donations, it is the same people that contribute. Supervisor Teed told Mr. Kelley that we would keep all this in mind when we start our 2012 Budget which will be in the very near future. He said he knows that 414 is a very lengthy process to get done and it has to go for public referendum. He said the only issues we are going to deal with is if they implement the 2% Tax Cap, that is going to take a devastating effect on everybody and we have to be careful with what we do because that could "eat up" our whole 2% increase. He told Mr. Kelley the Board appreciates the literature given to us. He said we have not had it this detailed before. He thanked Mr. Kelley.

PUBLIC PARTICIPATION: Supervisor Teed said we have a presentation from MRB regarding the fire we had at the Town Barns.
MRB PRESENTATION

Pat Nicoletta said they inspected the Town Highway Garage for not only the fire damage; but also for code compliance. He said we dealt with both the structural and the mechanical element. He said we broke it out on how much it would cost to repair just the fire damage and how much it would be to bring it up to code. He said we would start with the structural part and John Collins, our Structural Engineer will report on that.

John Collins, the Structural Engineer, gave a presentation of the structural integrity of the building. He said he started his review of the building by looking at what structural elements were damaged by the fire as well as the code compliance. He reviewed all of his findings with the Board. Pat Nicoletta gave his presentation of the mechanical damage from the fire as well as the code compliance. All of these findings are included in their Highway Facility Condition Study, Fire Damage and Code Evaluation Report. This report is available at the Town Hall for review during normal office hours.

Mr. Nicoletta said the total for all the repairs and to bring the building up to code would be approximately \$500,000. Supervisor Teed said that is to just repair the fire damage and bring the building up to code correct? Mr. Nicoletta said yes. Supervisor Teed said so we have a building that is assessed for \$152,500 and we are looking at putting \$500,000 into that building. Mr. Nicoletta said a new bldg. with 6 bays and 10,000 sq. ft. would be approximately \$1.5 million. He stated if you need more than 6 bays, it would be more. Supervisor Teed asked Code Enforcement Officer Ed Clark if we can just do the repairs and put it back the way it was. Mr. Clark said anything you touch will have to be brought up to code.

APPROVAL OF THE
Board
APRIL 25 & MAY 2, 2011
EMERGENCY BOARD
MEETING AND MAY 9,
2011 REGULAR TOWN
BOARD MEETING:

Councilman King, offered the following Resolution. RESOLVED that, the Town

Meeting Minutes for the April 23 and May 2, 2011 Emergency Town Board Meeting and the Regular Town Board Meeting of May 9, 2011 be approved as written. The Resolution was seconded by Councilwoman Day, who moved its adoption. 5 AYES. Motion carried.

- RESOLUTION: Accept Auditor's Report for Justice Court (see attached).
- RESOLUTION: Approve Mowing Contract with Ontario County (see attached).
- RESOLUTION: Approve Sexual Harassment Policy (see attached).
- RESOLUTION: Approve Equal Opportunity Policy Statement (see attached).
- RESOLUTION: Approve Computer, Internet and E-Mail Usage Policy (see attached).
- RESOLUTION: Appoint Alternate to Zoning Board (see attached).
- RESOLUTION: Accept Zoning/Planning Board Secretary's Resignation (see attached).
- RESOLUTION: Appoint Zoning/Planning Board Secretary (see attached).
- RESOLUTION: Acknowledge Preston Grant Review and Accept Terms and Conditions (see attached).
- RESOLUTION: Approve Payment for Substitute Custodian (see attached).
- HIGHWAY: Highway Superintendent Featherly gave his report for the month of May 2011 (see attached).

Councilman King asked if the Grapple had been received. Superintendent Featherly

it had. Councilman King also wanted to know if we had gotten any of the trucks back yet from the fire inspections. Superintendent Featherly said one is down at Hawk Plow and Frame and from there it will go to Tenco where they will check all the plow mechanics.

ZONING REPORT: The Zoning Report for the month of May 2011 is on file in the Town Clerk's office.

MONTHLY REPORT: The Town Clerk's May 2011 report was reviewed by the Board Members for their approval.

DISCUSSION WITH THE SUPERVISOR: A) Supervisor Teed said the Sauerkraut Festival Parade will be held on Saturday, August 6, 2011. He said lineup for the parade will start at 12:30 PM with the parade beginning at 2:00 PM. He said again this year no candy will be thrown from any vehicles. We can have someone walk along beside the vehicle and hand out candy; that is permissible. Those participating in the parade this year will be Supervisor Teed, Councilman Beechler, Councilman King, Councilwoman Day, Town Clerk Nieskes and Highway Superintendent Featherly. Water Superintendent Mike Vienna will be driving the Town Water truck pulling a decorated wagon on which the Board will ride.

B) Supervisor Teed said we need to repair the steps coming into the back of the Town Hall. He said we will get some quotes from some area masons.

C) Supervisor Teed said we also need to discuss the back entrance for the Town Court Building. Councilman Beechler said he talked with Rick Eldridge from CornerStone Outdoor Services. He said the Town would be responsible for purchasing the covers for the clean-outs and there is a question as to whether there will be 2 or 3 needed. Water Superintendent Mike Vienna said Mr. Eldridge told him he will not know how many until he gets in there. Councilman Beechler said the other issue is the sales tax on the purchases. He said Mr. Eldridge said if he goes back and does another estimate, he will have to get this year's pricing. He is holding it at the pricing from last year when we asked him to do the project. He said the tax probably would not amount to more than \$40.00. Councilman Dole asked Water Superintendent Mike Vienna what he had found out about pricing for the covers. He said Syracuse Casting has a high end cover and that goes for about \$200.00. Councilman Beechler said there was also a question as to which way the walkway would go. He said it comes out from the building and goes west. Supervisor Teed said this walkway will allow the prisoners to be brought in that back entrance and into the holding room instead of bringing them through the courtroom.

Councilwoman Day offered the following Resolution.

RESOLVED that, we contract with CornerStone Outdoor Services to do the necessary construction work on the north entrance of the Court House building not to exceed \$1,500.

The Resolution was seconded by Councilman Beechler, who moved its adoption. 5 AYES. Carried.

OPEN FORUM: Supervisor Teed asked if anyone wished to address the Board.

PLANNING BOARD CHAIRMAN RON ALLEN: Chairman Allen asked if the

Board had a chance to review the Dark Skies. Supervisor Teed said he has it in his office. He said what this is going to do is to make sure that any lighting stays down on the ground and does not go up into the sky. He said most of the municipalities have this in place.

NEXT TOWN BOARD

The next Town Board Meeting will be Monday, July 11, 2011 at 7:00 PM. The meeting will be held at the Phelps Town Court/Meeting Room, 1331 Rt. 88, Phelps.

BILLS:

Councilwoman Day made the following Resolution. RESOLVED that PREPAID GENERAL "A" - #161 - #170 in the amount of \$27,538.63, GENERAL "A" - #171 - #202 in the amount of \$22,094.43, PREPAID GENERAL "B" - #45 - #46 in the amount of \$104.49, GENERAL "B" - #47 - #55 in the amount of \$6,059.51, PREPAID HIGHWAY "DB" - #104 in the amount of \$4,028.04, HIGHWAY "DB" - #105 - #140 in the amount of \$141,965.96, PREPAID SEWER - #11 - #12 in the amount of \$65.41, SEWER - #13 - #16 in the amount of \$1,869.47, PREPAID WHITE RD. WATER DISTRICT - #14 - #15 in the amount of \$69.34, WHITE RD. WATER DISTRICT - #16 - #18 in the amount of \$286.40, PREPAID RT. 96/488 WATER DISTRICT - #26 - #28 in the amount of \$675.50, RT. 96/488 WATER DISTRICT - #29 - #33 in the amount of \$10,269.95, PREPAID ORLEANS WATER DISTRICT - #20 - #22 in the amount of \$1,365.72, ORLEANS WATER DISTRICT - #23 - #24 in the amount of \$2,819.60, PREPAID SPAFFORD RD. WATER DISTRICT - #15 in the amount of \$11.00, SPAFFORD RD. WATER DISTRICT - #16 - #17 in the amount of \$52.81, PREPAID MELVIN HILL RD. WATER DISTRICT - #18 - #20 in the amount of \$352.21, MELVIN HILL RD. WATER DISTRICT - #21 - #22 in the amount of \$81.82, PREPAID TRUST & AGENCY - #22 - #23 in the amount of \$3,051.55 be approved. The Resolution was seconded by Councilman King, who moved its adoption. 5 AYES. Motion carried.

ADJOURNMENT:

Councilwoman Day offered the following Resolution. RESOLVED that, the meeting be adjourned. The Resolution was seconded by Councilman Dole, who moved its adoption. 5 AYES. Motion carried.

TIME:

8:05 PM.

Respectfully submitted,

Linda B. Nieskes
Town Clerk

