

Present: Mayor: James Cheney
Trustee: Joe DeBrock Trustee: Greg DeRuyter
Trustee: Brian Hemminger Trustee: Howard Hughson

Also Present: Clerk/Treasurer David Nieskes; Deputy Clerk/Treasurer Jill Seifert. Deputy Clerk/Treasurer Melissa Westfall; DPW: Ken McAllister; Wastewater: Carl Peake; Code Enforcement: Jim Murphy; Wastewater Adam Lotyczewski; Police Chief: John Storer (07:50 pm)

Also Present: Mary Ann Gier and Ginny Konz

7:00 PM Regular meeting opened by Mayor Cheney pledge to the flag

REPORTS:

Community Center:

1. Lighting: There was discussion about installing new lighting in the whole building or just the north end of the building. There was a motion by Trustee DeBrock, 2nd by Trustee Hughson and unanimously carried that we hire Kare-Mor Construction for a price of \$19,552.18 for the replacement of the lights only in the north end of the building. The rest of the building, we will replace/repair as needed.
2. New HVAC phase layout: The Mary Preston Fund will fund the entire project starting this summer.
3. No Smoking signs: There was discussion regarding purchasing a no smoking sign/signs. The board decided to purchase one sign that states this is a tobacco-free & smoke-free facility. Trustee DeBrock will contact Phelps Guide Rail.
4. Proposal from ARC to install new door for fire prevention: ARC will give more information and ideas at next month's meeting.
5. Per Janie Burgess (P.C.C. Director): The outside garden has been planted
6. Per Janie Burgess (P.C.C. Director): The wall has been taken down in the Tae Kwon Do room. Code Enforcement (Jim Murphy) said that is has been working with them and everything is going according to code.

William St. Park 1. DPW has been putting fill in area and has trimmed trees/branches at the entrance.

DPW 1. No questions on May report.
2. Transfer Station: The recent issue was caused by a surge of power. We will accumulate all of our expenses and submit them to NYSEG for possibly some reimbursement.

Water / Wastewater: 1. No questions on May report.
2. Carl received a call from DEC regarding the latest storm we had. It might be possible to cover some of our expenses under FEMA.
3. Town of Seneca tying into our wastewater treatment plant is probably a non issue at this time.
4. Water Tank: Motion by Trustee Hughson, 2nd by Trustee DeRuyter and unanimously carried allowing Clerk/Treasurer Nieskes to open sealed bids on June 30, 2011 at 11:00 am on painting of the water tank.

Code Enforcement:

1. No questions on May report.
2. For information: The west end property (Gus's restaurant) that had been sold at auction is being held up at the county level.
3. For information: There has been a new retail establishment proposed at the west end which involves town and village property. Nothing has been finalized. It is just coming to the surface at this time.

Fire Department: 1. No questions on May report.
2. Application for Kellie Newton: Motion by Trustee Hemminger, 2nd by Trustee DeRuyter and unanimously carried to accept the application. No background check was conducted as the applicant is a minor.
3. Old Fire Truck: Trustee Hemminger informed the board that there the County is interested in the truck. They could use this truck at the training center and this would eliminate departments from bringing their own trucks. Ontario County Fire Coordinator Jeff Harloff is presenting his offer/suggestion to the Ontario County Board of Supervisors. Also there is a fireman who is willing to pay \$2,000.00 out of his pocket for the purchase of the truck. This particular fireman does not want the truck going to scrap. There was discussion and the board agreed not to sell to fireman at this time. The preference of the board to see what County has to offer, then possibility of selling to fireman, then to scrap the truck.
4. Mary Ann Gier: She is wondering if there is a separate siren or warning device if there is a tornado coming toward our area.
5. Trustee Hemminger informed the board that Chief Dole asked about the possibility of spending \$2,400.00 to reinforce the wall by the storage area inside the fire house for training purposes. It is now a state requirement to have training for jumping out of windows. The board discussed this and their thought is that it would be better to spend the money on something else or in a better place.

- Police:
1. No questions of May report.
 2. 21 Ontario Street: Chief Storer informed the board that at least 10 parking tickets have been issued at that residence. The Village police will now just have the cars towed.
- YP&R:
1. Carl Peake: The outside drinking fountain has been fixed.
 2. There will only be 3 concerts over at Red Field Park this year. They will be held each Monday night with the exception of the 4th of July from 6:30 pm to 8:30 pm. The Phelps American Legion has donated \$500.00 (down from \$1,000.00 on past years to help sponsor the concerts).
 3. YPR Summer Employees: Trustee DeRuyter presented the recommendation list of employees:
 - Leader: Mary dePorter
 - Co-Leader: Alyssa Fox
 - Assistants: Marki Michaels
 - Kyle Tillman
 - Sean Sweeney
 - Meghan Tillman
 - Ashley Smith
 - Colton Smith
 Motion by Trustee Hemminger, 2nd by Trustee DeRuyter and unanimously carried approving the above list.
- Treasurer Rpt:
1. No questions on May report. Mayor Cheney went over the final fiscal year's treasurer report with the board. In the General Fund, we were to the good of \$66,235.00; Water Fund: we were to the good of \$33,713.00; and the Sewer Fund was to the good of \$54,552.00.
- Minutes:
1. Minutes of the May 9, 2011 regular monthly Village Board meeting were presented. Motion by Trustee Hemminger, 2nd by Trustee Hughson and carried to accept minutes as presented.
 2. Board received informational minutes of May 17th Historic District meeting, and May 23rd Planning Board.
- Correspondence:
1. Phelps Community Historical Society: June issue.
 2. Phelps Chamber of Commerce: May/June issue
 3. Time Warner: Letter (06/09/11) regarding possible station changes.
- New Discussion:
1. Invitation to Sauerkraut Parade on August 6, 2011 All board members with the exception of Trustee DeBrock will be in parade. Trustee DeBrock will be with the American Legion Honor Guard.
 2. Annual Empire Natural Gas Corporation agreements (2): Motion by Trustee Hemminger, 2nd by Trustee DeRuyter and unanimously carried authorizing Mayor Cheney to sign both agreements.
 3. Electronic recycling program: The members present discuss the possibility of moving the electronic recycling program from the Community Center down to the Transfer Station. There will be no cost to the Village or residents. Regional Computer Recycling & Recovery out of Victor will be supplying the containers and swapping them when full. The board had no issues with accepting this recommendation. The Community Center is in agreement with this move.
 4. Tax Warrant: Motion by Trustee Hughson, 2nd by Trustee DeRuyter and unanimously carried authorizing Mayor Cheney to sign the Village Tax Warrant.
 5. Prescription Drop Off Day: This will be held on July 23rd here at the Community Center from 9:00 am – 1:00 pm.
 6. NYSEG letter (6/09/11): Under authority of the Public Service law, the NYS Public Service Commission, requires utilities to annually recommend that customers serve by elevated gas press (in excess of 14 Inches Water Column), have their facilities inspected to insure the system is in compliance with the NYS Fuel Gas Code and the National Fuel Gas Code.
 7. Purchasing of potable water: Carl Peake was approached by Bill Cheddy about the possibility of him purchasing potable water from the village. Carl has checked with DEC and DOH and neither one have any issues with this happening. We must not exceed our daily usage allotment and we can not sell at a special rate. Carl suggested that this could be done at the sewer plant. They would meter the water used and we would charge the customer out of district rate. Trustee Hemminger suggested that if the fire department wanted to fill pools with potable water, this procedure could also be used (at the out of district rate).
 8. Welcome To Phelps Day: Mayor Cheney informed everyone present that there will be on July 30th a welcome to Phelps day. Many activities and events will be going on through out the day in the village.
 9. Zoning changes: The board members received a copy of Ron Brand's changes. Mayor Cheney said to review them by the next (July 11th) board meeting with any issues. Hopefully at next month's meeting, we can schedule a workshop with the Planning Board. Trustee Hemminger indicated that he does not see where there is a listing showing the old code and Ron's proposed changes. Deputy Clerk/Treasurer Seifert will contact Ron.

Old Discussion:

1. Status of easement with resident on Clifton Street.
2. Security at 8 Banta Street.
3. Painting of water tank.
4. Ron Brand's Code Revisions
5. Code Enforcement – Municipal agreement.
6. Change Rest Haven law to no parking.

Transfers: Motion by Trustee Hughson, 2nd by Trustee DeRuyter and unanimously carried:
END OF YEAR TRANSFERS:

TO:	FROM:	AMOUNT:
A1620.11*	A1620.1*	\$ 320.00
A1620.4*	A1620.1*	\$ 50.00
A1620.421*	A1620.1*	\$ 725.00
A3410.2	A1990.4	\$1,110.00
A3410.4	A1990.4	\$1,100.00
A8160.44	A8160.4	\$ 160.00
A81510.4	A8510.4	\$ 10.00
A8510.421	A8510.1	\$ 25.00
A9060.8	A9015.8	\$ 157.00
F8340.4F	F8340.4	\$ 140.00
G8130.4F	G8130.4	\$ 140.00

Vouchers: Motion by Trustee Hughson, 2nd by Trustee Hemminger and carried to pay vouchers:

Abstr#01	General	Ck #'s: 11502 – 11547	In the amount of:	\$ 91,539.91
Abstr#01	Water	Ck #'s: 10293 – 10304	In the amount of:	\$ 42,002.97
Abstr#01	Sewer	Ck #'s: 10510 – 10529	In the amount of:	\$ 6,238.41

Executive Session:

08:40 PM Motion made by Trustee DeRuyter, 2nd by Trustee Hughson and unanimously carried to go into Executive session to discuss a personnel/contractual matter.

09:15 PM Motion by Trustee Hughson, 2nd by Trustee Hemminger and unanimously carried to come out of Executive session.

During the session there was discussion regarding the hiring of DPW position and the starting pay of the position. At this time, Trustee Hughson made a motion to offer the position to Matt Burgess at a starting pay of \$21.00/hr. This motion was 2nd by Trustee Hemminger and carried with Trustee DeBrock opposed.

Annual organization meeting:

Mayor Cheney informed members that next month we will be doing our annual organizational meeting. Motion by Trustee DeBrock, 2nd by Trustee DeRuyter and unanimously carried to carry over the present positions until next month. Mayor Cheney asked the members to bring in any people's names that they could think off to be put on committees where we have openings.

Adjournment: 9:20 PM: Motion by Trustee DeBrock, 2nd by Trustee Hemminger to adjourn the meeting.

Respectfully submitted,

David Nieskes
Village Clerk/Treasurer