

Present: Mayor: James Cheney  
Trustee: Joe DeBrock  
Trustee: Brian Hemminger  
Trustee: Greg DeRuyter  
Trustee: Howard Hughson

Also Present: DPW: Ken McAllister; Wastewater: Carl Peake; Clerk/Treasurer David Nieskes; Deputy Clerk/Treasurer: Jill Seifert; Temporary Deputy Clerk/Treasurer Melissa Westfall & Police Chief John Storer.

Also Present: Maryanne Gier, Library Representative, Girl Scouts Diane & Grace Sheckler & Kylie Milliman (left at 8:00 pm).

7:00 PM Regular meeting opened by Mayor Cheney pledge to the flag.

REPORTS:

Banta Street:

1. Status of to do list: Ken reports that the furnace enclosures are done except for tape, mud and paint. Additional items have been taken care of as work orders come in.
2. Move motion detector in PCC Executive Director's new office: The board has no objection to this; PCC would be responsible for any charges generated by Doyle to accomplish the relocation.
3. Cafeteria floors: Due to cafeteria floor buckling, the refinishing of this floor has been postponed indefinitely; waiting for additional expert advice from refinishers.
4. Quote from Kare-Mor (3/11/11) installation of new lights: received a request from the Preston Foundation to look into replacing the light fixtures in the North hall with energy efficient fixtures. Carl has quotes from Sloth Electric and Kare-Mor, Board requests discussion be tabled until next month pending additional quotes and information on rebates from NYSERDA and NYSEG, looking into the entire building due to the rebates available.
5. Quote from Potter HVAC (3/14/11) installation of new furnaces: informational only, additional quotes coming.
6. PCC has put into their budget, a security swipe card system to be installed at the west entrance into the North hallway and into the fitness center; they would need to get Village Board approval prior to having this project done.

DPW:

1. No questions on February report. Ken reported that we are still looking for a water leak, Steve from DSM did further testing of Main Street early Thursday 3/10/11, nothing of significant size was found. Isolation testing will be necessary, notification will be published in the Merchandiser as the process progresses.
2. Spring Clean Up Days: Last year May 4<sup>th</sup> – 21<sup>st</sup>, this year May 2<sup>nd</sup> – 26<sup>th</sup>, ad will be run twice.
3. Thank you to DPW from Town for helping with the water leak on Mill Street by the outlet.

Water /

Wastewater:

1. No questions on February report.
2. Adam is signed up for the Basic Operations of Wastewater Treatment Plants at Morrisville College in May. DEC is indicating that despite Ken's multitude of years with the Village since we cannot prove that he has been an employee of the Wastewater Plant for a year he is not eligible to receive his Operator License.
3. The 2010 annual water report is ready for distribution with the April water bills.

Code Enforcement:

1. No questions on February reports; last monthly report provided by the Town.
2. Status of Code Enforcement employment: Jim Murphy started 3/7/11, so far the transition is going smoothly, activity picking up quickly.

Fire Department:

1. No February report.
2. Old TP 2131 Fire Truck Status: Ad still needs to be placed in the Merchandiser and in a fire publication of John Dole's choice. Ken to provide a dollar figure of scrap value.

Police:

1. No questions on February report.

YP&R:

1. Greg reported that the next meeting is March 25<sup>th</sup> where they will be planning the Easter event currently slated for April 16<sup>th</sup>.

Treasurer Rpt:

1. February Report – discussed; formula correction needed on page 4 (WSIF), clerk's office to fix and check into CHIPS line item; funds available for Ken to start a mill & fill project.

Minutes:

1. Minutes of the February 14, 2011 regular monthly Village Board meeting: Board acknowledged that the Transfer Station rate will be changed effective April 1<sup>st</sup>. Motion by Trustee Hemminger, 2<sup>nd</sup> by Trustee DeRuyter and carried to accept minutes as presented.
3. February 28, 2011 Planning Board minutes – informational only; Brian & Greg outlined how the meeting went; zoning changes have been returned to the Planning Board for further review. Brian feels the Village Board needs to emphasize the value of educational courses available, perhaps offering an in-service. Jim and Jill to meet with Chair Randy Scott.

Correspondence:

1. Phelps Community Historical Society: March issue.
2. Phelps Chamber of Commerce Newsletter: March/April issue.
3. Time Warner: Letter (03/01/11) regarding possible station changes.

New Discussion:

1. Budget – Tentative budget to the Board by March 31<sup>st</sup>; scheduled workshop for March 28<sup>th</sup> at

- 5p.m. Briefly discussed using CHIPS money yearly and supplementing with tax dollars in order to do street projects.
2. Letter from NYSEG (02/03/11) regarding Service Classification No. 2 streetlight account; can only add to accounts currently set up that way, no new accounts can be established as this classification.
  3. Village election notification from NYCOM that villages may use lever style voting machines; we can continue using paper ballots.
  4. Melissa Westfall started March 7<sup>th</sup> (Deputy Clerk/Treasurer).
  5. Dave Kalwarovski (Phelps Trading Post/Kimberly Marie's Antiques) would like to operate a farmers market on Saturday's from May to October between the Trading Post and the Phelps Hotel and in the alley between Jack Gifford's property and the Thomas Kincaid Gallery on Church Street. Board requests that this be referred to Code Enforcement Officer Jim Murphy for interpretation. The property on Main Street could be considered privately owned.

Old Discussion:

1. Budget requests for 2011-2012.
2. Status of easement with resident on Clifton Street.
3. Security at 8 Banta Street.
4. Painting of water tank.
5. Ron Brand's Code Revisions.
6. Code Enforcement – Municipal agreement.
7. Change Rest Haven law to no parking.

Transfers: Motion by Trustee Hemminger, 2<sup>nd</sup> by Trustee Hughson and unanimously carried:

TO:	FROM:	AMOUNT:
A1325.11	A1325.4	\$ 317.00
A5142.1	A3120.1	\$ 5000.00
A9050.8	A9040.8	\$ 245.00
A1620.4	A1910.4	\$
3000.00		
A1620.4*	A1910.4	\$ 4000.00
A5110.4F	A5110.4	\$ 3000.00
F8340.4211	F1990.4	\$ 1770.00
F8320.4A	F1990.4	\$ 7670.00
G9060.8*	G9060.8	\$
1722.00		

Vouchers: Motion by Trustee DeRuyter, 2<sup>nd</sup> by Trustee Hughson and carried to pay vouchers:

Abstr#10	General	Ck #'s: 11317 – 11370	In the amount of:	\$64,076.84
Abstr#10	Water	Ck #'s: 10253 – 10266	In the amount of:	\$ 26,968.07
Abstr#10	Sewer	Ck #'s: 10447 - 10469	In the amount of:	\$ 17,535.20

Executive Session: 8:50 PM Motion by Trustee DeBrock, 2<sup>nd</sup> by Trustee DeRuyter and unanimously carried to go into Executive Session, inviting Clerk Nieskes, Deputy Clerks Seifert & Westfall and DPW Superintendent McAllister, to discuss a personnel issue.  
 8:55 PM Motion by Trustee Hughson, 2<sup>nd</sup> by Trustee DeBrock and unanimously carried to go out of Executive Session.  
 Motion by Trustee Hemminger, 2<sup>nd</sup> by Trustee DeRuyter and unanimously carried to grant the personnel committee authority to terminate Kyle Tiffany's employment if necessary on or before March 18, 2011.

Adjournment: 9:01 PM: Motion by Trustee DeBrock, 2<sup>nd</sup> by Trustee Hughson to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert  
 Village Deputy Clerk/Treasurer