

Present: Mayor: James Cheney
Trustee: Greg DeRuyter
Trustee: Joe DeBrock
Trustee: Howard Hughson (absent)
Trustee: Brian Hemminger

Also Present: Clerk/Treasurer: David Nieskes; Deputy Clerk/Treasurer: Jill Seifert; Water/WasteWater: Carl Peake; DPW: Ken McAllister

6:00 PM Regular meeting opened by Mayor Cheney with Pledge to Flag

REPORTS:

8 Banta Street: 1. Windows: The meeting room windows have been installed.
2. Roof: The contract has been signed and faxed to Proctor. They should be starting soon.
3. HVAC: There will be a meeting on Wednesday, October 15.

DPW: 1. No August report
2. Transfer Station: The project is moving ahead. They will be pouring the other wall tomorrow. The building will be brown and will blend in with the American Legion's maintenance shed. DPW Superintendent McAllister will discuss obtaining water through their well to rinse off the scale and the area around the new system. If the Legion agrees, we could install a frost free hydrant by their well, which is on village property, and run a garden hose to the new facility. If this procedure would work, a written agreement would have to be drawn up and agreed by both parties. Received a quote from Creative Data Products for 2,500 PermaCard Card/Keytag at .46167 per card/keytag for a total of \$1,154.18 plus shipping & handling and a quote for 2,500 PermaCard Cards at .41167 for a total of \$1,029.18 plus shipping & handling. Discussion followed and it was agreed by the members present to purchase the PermaCard Card/Keytag for \$1,154.18 plus shipping & handling. The 2,500 cards is the minimum which can be purchased. Ken also informed the members present that the software has been ordered. Ken also said that with the purchase of the new packer, we will be able to continue using the old system for a couple of weeks to make the transition to the new system easier.
3. Fuel Station: Ken informed the members present the new fuel system might cost more than planned. If he places the pedestal in the shed, the building's electric would have to be explosion proof. The electrical outlets would have to be removed, the existing lights would have to be replaced, etc. There was discussion and it was decided that Ken will get an estimate of the extra expense. It could be possible just to place the pedestal outside instead of inside the shed.

Code Enforcement: 1. No questions on August report
2. Updating Code Book: A draft copy of Ron Brand's village code revisions was given to the members present. Mayor Cheney requested the board look at it and give him any comments or concerns. The Planning Board will be reviewing it at their next meeting on October 27, 2008.

Fire: 1. No questions on September report.
2. Trustee Hemminger/Commissioner reported that Chief John Dole gave him a draft of an application to join the Fire Department. The Fire Department is thinking of having their own board or a special board that would review the application for background checks and the Village Board would not have to get involved. There was discussion and the members present raised the question of liability. The Village Board presently approves applications and they feel they should continue to have any information relating to the applications. Trustee Hemminger also informed members present that the Fire Department is going to start looking at purchasing a new pumper.

Water: 1. No questions on September report.

Wastewater: 1. No questions of September report.
2. The trickling rotating assembly has cracked in the trickling filter and will be fixed within a couple of weeks.

Police: 1. No September report.

Treasurer's Rpt.: 1. No questions on September's report.

YP&R: 1. Cleaner at Red Field Park: Procedure is going well at this point. There is a problem with the men's door not closing. It needs to be adjusted.
2. Mayor Cheney informed the members present that the Board of Directors of the Mary Preston Foundation do not see why the facility at Red Field Park should stay open during the winter months and have to pay somebody to go check on it. The foundation presently pays the wages to have it cleaned. There was discussion and Trustee/YPR Greg DeRuyter will come back next month with a recommendation.
3. Appointments to YPR Commission: Mayor Cheney appointed the following to the Youth, Parks, & Recreation Commission:
➤ Danielle Edgemon, Heather DeRuyter, Danielle Krenzer, and Carol Lord.
Motion by Trustee Hemminger, 2nd by Trustee Greg DeRuyter and carried by members present.

- Minutes:
1. Motion by Trustee Hemminger, 2nd by Trustee DeBrock and carried by members to accept the regular monthly meeting minutes of September 9, 2008.
 2. Board received minutes from September 22, 2008 Planning Board meeting
 3. Board received minutes from September 12, 2008 Historic District Commission meeting.

- Correspondence:
1. Letter from Time Warner (10/02/08): possible channel changes
 2. Received Community Historical Society October issue
 3. Received a thank you note from Marge Aude for fixing the entrance way coming into the building.

- New Discussion:
1. Mayor Cheney declares Halloween will be on Friday, October 31, 2008 between the hours of 6:00 pm – 8:00 pm. The Halloween parade will start at 5:30 pm. They will line up down behind the Phelps Hotel and walk up to the Community Center.
 2. FOIL request: Clerk/Treasure Nieskes received a FOIL request CSEA union requesting a variety of information regarding the employees. Clerk/Treasurer Nieskes reviewed the request with Attorney Graff and Clerk/Treasure Nieskes sent CSEA what was permissible under FOIL. There was discussion and if the Trustees receive any FOIL requests, they should be handled through Clerk/Treasurer Nieskes.
 3. Fire Inspection Report: Clerk's office received Fire Inspection Report from Code Inspectors Steve Studley & Ed Clark (09/30/08) with some violations on the new facility at Red Field Park. The report was sent to Hal Smith, President of Chamber.
 4. Selective Insurance "Risk Improvement Notice": There was discussion regarding the notice which was received, dated August 20, 2008 and the Village's response:
 - Contractual Risk Transfer: This issue will be sent to our attorney to draw up a written contract when the village uses subcontractors.
 - Emergency Evacuation: A formal emergency evacuation plan will be implemented advising all occupants of the safest routes of egress. Maps will be posted and drills will be preformed and documented.
 - Snow Removal: The Village Board members present decided to continue with the practice of providing snow removal on sidewalks.
 - Playground Safety: The older metal slide has been removed. Regarding the animal spring ride devices, Carl has discussed the issue with a gentleman regarding the hand grips that pose a protrusion hazard and should be replaced by square off grips. Carl will follow through on this issue.
 5. Rugs in main entrance doorway: The members present decided to try only one rug.
 6. Ice Rink: P.C.C. Director Jessica Calmes has suggested to Mayor Cheney and Trustee DeRuyter about the possibility of putting an ice skating rink at the Community Center. Trustee/YPR liaison Greg DeRuyter informed the members present that P.C.C. would like to have YPR buy a liner for approximately \$1,000.00 and P.C.C. would purchase the rink. There was discussion about this issue and the members present decided that YPR will not purchase the liner, and P.C.C. will maintain the rink. The Village can not purchase items for another organization. But the rink will be under the control of the Village. Also, written policies will have to be made up by the YPR commission and P.C.C. This information will be discussed with Jessica.
 7. Organic Garden: P.C.C. Director Jessica Calmes would like to do an Organic Community Garden next year with the School Age Program kids. She is wondering if the board would have objections to doing this project at the north west side of the building. There was discussion and the members present have no objections but they feel it should only be with the School Age Program and not the community. There should be some written rules and Carl Peake will be in charge of making sure it gets taken care of. Also, DPW Ken McAllister said he would like to know the exact location. This information will be discussed back to Jessica.
 8. Mayor Cheney attended a Local Government Efficiency seminar. There were discussions regarding shared services. There is a possibility of Clifton Springs purchasing a street sweeper and there will probably be discussion with the Village of Phelps.
 9. Route 318 Corridor Study: There was a meeting held on September 30, 2008 and there is a working draft in the village clerk's office.
 10. Plaque Dedication: On Saturday, October 18, 2008, at 2:00 pm, there will be a dedication of the gymnasium at the Community Center to the Seeley B. Parish Post 457.

- Old Discussion:
1. Status of easement with resident on Clifton Street: no discussion
 2. Deferred Compensation Plan: no discussion
 3. PCC Building – To Do List: no discussion
 4. List from Mayor (May 4, 2007): stuff to review – Things To Review": no discussion
 5. Security at 8 Banta Street
 6. Old water pit at 36 Main Street: Ken has not looked at this issue.

Transfers: Motion by Trustee DeBrock, 2nd by Trustee Hemminger and carried approving the following transfer:

<u>TO:</u>	<u>FROM:</u>	<u>AMOUNT:</u>
A8160.4	A1990.4	\$6,000.00

Vouchers: Motion by Trustee DeBrock, 2nd by Trustee DeRuyter and carried to pay vouchers:

Abstr#06	General	Ck #'s: 1666 – 1731	In the amount of:	\$ 89,304.37
Abstr#05	Water	Ck #'s: 368 - 377	In the amount of:	\$ 11,726.97
Abstr#05	Sewer	Ck #'s: 597 – 625	In the amount of:	\$ 25,651.88

Executive Session: 8:25 pm: Motion by Trustee DeBrock, 2nd by Trustee DeRuyter and carried to go into Executive Session to discuss the medical history of an employee. Clerk/Treasurer Nieskes, Deputy Clerk/Treasurer Seifert and DPW Superintendent McAllister were invited into session.
 8:50 pm: Motion by Trustee DeBrock, 2nd by Trustee Hemminger and carried by members present to go out of Executive Session.
 Motion by Trustee Hemminger, 2nd by Trustee DeBrock and carried by members present to follow our attorney’s advice and place this individual on leave retroactive to the date of his injury and it is the board’s intent to have the employee resign based on Section 73 of the NYS Civil Service Law.

Adjournment: 9:00 pm: Motion y Trustee DeBrock, 2nd by Trustee DeRuyter and carried by members present to adjourn the meeting.

Respectfully submitted,

David Nieskes
 Village Clerk/Treasurer

