

Present: Mayor: James Cheney
Trustee: Greg DeRuyter Trustee: Howard Hughson
Trustee: Joe DeBrock Trustee: Brian Hemminger

Also Present: Deputy Clerk/Treasurer: Jill Seifert; DPW: Ken McAllister; Code Enforcement: Brad Dutcher;
Water/WasteWater: Carl Peake; Police Chief: John Storer (8:45pm)

Also Present: Mary Ann Gier

7:00 PM Regular meeting opened by Mayor Cheney with Pledge to Flag

REPORTS:

8 Banta Street: 1. Roof has been completed, no leaks.
2. Asbestos company was here last week for a walk thru; received an asbestos study proposal from Envoy. This \$1,425 would not be part of the HVAC package that is being headed by PCC with funding from the Mary Preston Foundation. Mayor Cheney proposes that the Village pay for this study so that the HVAC project can continue to move forward. Jill to contact Envoy to have the contract rewritten to the Village so that the Mayor may sign said contract. Motion by Trustee Hughson, 2nd by Trustee DeBrock and unanimously carried for the Mayor to sign the contract on the Village's behalf. Motion by Trustee Hemminger, 2nd by Trustee Hughson and unanimously carried to pay for the asbestos study by Envoy in the amount of \$1,425.
3. Fire Inspection punch list continues to be worked on. The fitness room wall is being addressed.
4. Carl to contact Kevin Kelley for more information regarding some repairs within the Library.

DPW: 1. No November report
2. Transfer Station: All four walls to the building should be up by weeks end, unless the weather and plowing pulls the crew off the project.
3. Fuel Station: The new fuel station is fully functioning; Ken to meet with Fire Department representatives to move them over to the new system.

Code Enforcement: 1. No questions on November report. This report contains information from the Town Code Enforcement officers only. The Village generated information will be on the December report.
2. Brad discussed how the change over is progressing.

Fire: 1. No questions on the October or November reports.
2. Trustee Hemminger/Commissioner reported that elections for the Fire Department are upcoming this week.

Water: 1. No questions on the November report.
2. Water Tank: Meeting has been rescheduled.

Wastewater: 1. No questions on the November report.

Police: 1. No November report.
2. Ken requests that due to the early onslaught of winter/snow, patrols need to be ticketing vehicles on the streets overnight; particularly the municipal lot on Church Street, Church Street itself and Jay Street.

YP&R: 1. Red Field Park: Carl to contact Hal Smith regarding winterizing the facility.
2. Skating Rink: Trustee DeRuyter reports that this issue has been deemed cost prohibitive presently.
3. December 6th celebration was enjoyable and was well attended.

Treasurer's Rpt.: 1. No questions on November's report.
2. In Clerk/Treasurer Nieskes absence, Mayor Cheney discussed a few details with regard to the Treasurer's Report.

- Interest rates/returns are way down.
- Sales tax revenue is ahead of budget but we shouldn't count on this continuing.
- Code Enforcement line item is getting low due to the added expense of Brad's position.
- Crew work at the Transfer Station will need a transfer from the regular Crew work line item.
- Transfer Station Project expense is at around \$100,000 after tonight's vouchers.

Minutes: 1. Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried by members to accept the regular monthly meeting minutes of November 10, 2008 as presented.
2. Board received minutes from November 19, 2008 Historic District & Structures meeting.
3. Board received minutes from November 24, 2008 Planning Board meeting.

- Correspondence:
1. Letter from Time Warner (12/01/08): possible channel changes
 2. Received Community Historical Society: December issue
 3. Received Phelps Community Center Connection bulletin.

- New Discussion:
1. Fire Contract: The board will act on the Town’s Fire contract on January 12, 2009.
 2. Briefly discussed a retainer agreement for services by Riley & Graff; actual agreement will be presented at the January meeting.
 3. Jill to send electronic file of Ron Brand’s November 23rd draft to board members.
 4. Discussed the Library’s request for endorsement of the ICMA Public Library Innovation Grant opportunity, the project integrates the library into the strategic plans of the local government. Motion by Trustee Hemminger, 2nd by Trustee Hughson to officially endorse and commit to the Public Library Innovation Grant, with the understanding that this in no way obligates any financial support.
 5. Mayor Cheney indicated that the school district still intends to move forward with the Out of School Suspension project/lease. The district’s attorney has reviewed the lease agreement and has responded with a minimum of changes. Considering the economic position of the school presently the Board will take no action on the lease at this time.
 6. Mayor Cheney received a request from Attorney Keith Lord for lease rates for the PCC building. The current lease rates were adjusted by two yearly increases and provided.

- Old Discussion:
1. Status of easement with resident on Clifton Street: Brian to approach Clark Surveyors
 2. Deferred Compensation Plan: add money to reserve benefit fund for sick time annuity; have Clerk/Treasurer Nieskes check into this line items description.
 3. PCC Building – To Do List: Carl to review the list and report.
 4. Security at 8 Banta Street
 5. Old water pit at 36 Main Street: Ken is waiting until ground is fully frozen.

Transfers: No transfers this month.

Vouchers: Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried to pay vouchers:

Abstr#08	General	Ck #'s: 1788 – 1843	In the amount of:	\$ 91,123.50
Abstr#07	Water	Ck #'s: 384 - 394	In the amount of:	\$ 30,009.72
Abstr#07	Sewer	Ck #'s: 645 – 660	In the amount of:	\$ 9,103.94

Executive Session: 8:55 pm: Motion by Trustee DeRuyter, 2nd by Trustee Hemminger and carried to go into Executive Session to discuss a personnel matter. Deputy Clerk/Treasurer Seifert was invited into session. 9:20 pm: Motion by Trustee Hemminger, 2nd by Trustee DeBrock and carried by members present to go out of Executive Session. No decision was made; the personnel matter was referred to the Mayor to address.

Adjournment: 9:25 pm: Motion by Trustee DeBrock, 2nd by Trustee DeRuyter and carried by members present to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
Village Deputy Clerk/Treasurer